



STOCKBRIDGE-MUNSEE COMMUNITY

REQUEST FOR PROPOSALS ARCHAEOLOGICAL SERVICES For “Preserving Our Place” grant

July 2018

I. INTRODUCTION

The Stockbridge-Munsee Community (“Tribe”), a federally-recognized Indian tribe, is seeking proposals from qualified firms or individuals to provide professional Archaeological survey services to fulfill the Tribe’s “Preserving Our Place on Stockbridge Main Street” grant-funded research project. The successful bidder will be expected to survey three parcels on and adjacent to Laurel Hill in Stockbridge, Massachusetts in order to investigate and document cultural resource interests of the Tribe.

II. SCHEDULE

Sealed proposals for the services requested in the RFP **will be received until July 6, 2018 at 4:00 PM**, Central Daylight Time. Proposal must be identified as being “Bid for Archeological Services” on the outside of the envelope. Proposals shall be delivered to the:

Stockbridge-Munsee Tribal Secretary
N8476 Moh He Con Nuck Road
P.O. Box 70
Bowler, WI 54416
Telephone: 715-793-4387

The Tribe anticipates that a successful bidder will be selected by the Tribal Council on or about July 17, 2018.

III. PROJECT AND SCOPE OF SERVICES

The Tribe is a federally-recognized Indian tribe with a reservation in central Wisconsin. The Tribe has approximately 1,500 members and employs individuals both in tribal government operations as well as through a number of tribal enterprises. The Tribe has a Historic Preservation program which has offices both on the reservation and an extension office in Troy, New York. The Tribal Historic Preservation Office (THPO) currently covers a territory of five eastern states and reviews more than 400 cultural resource projects annually. More information can be found at <http://www.mohican.com/historicpreservation>.

The Tribe is requesting proposals for firms or individuals to provide professional archeological services for the Tribe’s Historic Preservation program to fulfill a grant-funded research project, “Preserving our Place on Stockbridge Main Street.” This project is aimed at providing information regarding the location of a significant event in the Tribe’s history, a 1783 Ox Roast feast, sponsored by George Washington and offered for the Stockbridge Mohicans to

honor the Tribe for service in the Revolutionary War. The location is believed to be an area adjacent to Laurel Hill in Stockbridge, Massachusetts. The archeologist will systematically survey and investigate this location for evidence of the Ox Roast site. Secondly, the archeologist will also test two locations on Laurel Hill that are proposed for ground-disturbing activities. Together, the information on the sites will serve to revise and update the Laurel Hill State and National Register listings and assist the Tribe in advising the Laurel Hill Association in avoiding disturbing cultural sites in their park improvement activities.

More specifically, the Tribe requests that bidders provide the following services:

- Based on initial historical background research which is currently underway, and a walkover with Tribe's THPO, produce an **archaeological sensitivity model** with suggested locations for intensive archaeological survey within an approx. 5-acre area.
- Conduct a **metal detector survey** as a first step in determining the Ox Roast Site boundaries and planning the next phase of testing. This portion of the survey would identify items such as buttons and pins from military uniforms, hardware from the roasting pit and spit, and nails from temporary structures such as platforms.
- Conduct a close-interval **shovel test pit survey**. The area to be covered for the survey consists of both the projected Mohican Ox Roast Site area, as well as areas slated for future development on Laurel Hill: the Rostrum, a level glen on the west-facing slope of Laurel Hill, and the Butler Seat Trail at the hilltop.
- Process artifacts in an archaeological laboratory and produce a **final survey report** that will include catalogued artifacts, maps, GPS data and that is prepared to meet the standards of State (Massachusetts Historical Commission) guidelines. Update existing/generate new archeological site inventory forms as needed.

Due to grant timeframes, the final survey report and inventory form must be completed by May 2019.

IV. STANDARDS AND QUALIFICATIONS

1. Must meet Federal professional standards as described in *Archeology and Historic Preservation; Secretary of the Interior's Standards and Guidelines* (48 FR 44716-44742)
2. Demonstrate successful execution of Native American archeological research investigations within the Hudson River Valley region of New York or Housatonic River Valley region of Massachusetts.
3. Expertise in preparing technical reports documenting the results of archeological field surveys and excavations including producing documents and reports, compiling data, and producing maps and graphics, using Geographical Information System (GIS), database, and graphics software.
4. Familiarity with Massachusetts Historical Commission State Archaeologist's permit (950 CMR 70) process

5. Certified in archaeological metal detection by the Advanced Metal Detecting for the Archaeologist course and requisite experience hours on a metal detector.

V. PROPOSAL REQUIREMENTS

At a minimum, proposals must contain the following information. A proposal that does not contain this information shall be deemed non-responsive and is subject to rejection.

1. Identify the bidder's qualifications to provide the services.
2. Describe how bidder intends to provide these services.
3. Identify fee for these services and, if any reimbursable expenses, specify what such costs will be in detail.
4. Bidders should have a federal employer identification number.
5. Identify key personnel and the areas of responsibility, including the Owner's contact. Provide CV or resume for key personnel.
6. Describe your availability to complete this project and all reporting by May 2019, and your anticipated field schedule.
7. Provide at least 3 references
8. Identify any deviations from this RFP.

Written questions concerning this RFP shall be forwarded, by fax, email or mail, to the Stockbridge-Munsee Tribal Secretary at N8476 Moh He Con Nuck Road, P.O. Box 70, Bowler, WI 54416 (fax: 715-793-4887) (email: jerilyn.johnson@mohican-nsn.gov).

V. ADDITIONAL INFORMATION

The successful bidder will be selected in accordance with tribal bid policies, as applicable. This RFP does not commit the Tribe to award a contract or pay any costs associated with the preparation and presentation of a proposal. The Tribe reserves the right to revise the selection process and, in its sole discretion, to accept or reject any or all responses to this RFP. The Tribe may negotiate with or request additional information from any or all considered bidders. The Tribe may waive informalities or irregularities in a proposal.

The Tribe intends to hire the successful bidder as an independent contractor and such bidder will be required to enter into a written professional services contract with the Tribe. The successful bidder will be required to carry all appropriate insurance, such as professional liability, errors and omissions, general liability, vehicle and worker compensation coverages. The successful bidder must not engage in discriminatory conduct and may not be a barred contractor under tribal or federal contracting requirements.