



Stockbridge-Munsee Community Tribal Council

March 15, 2020

Declaration of State of Emergency Phase 1 Implementation Plan

**Effective March 15, 2020 a Tribal State of Public Health Emergency
was declared by the Stockbridge-Munsee Tribal Council**

Resolution 044-20

Updated Daily

1.	<p><u>Incident Command designation:</u></p> <p>Incident Command Team has been designated and will do daily check in's and update COVID19 at https://www.mohican.com as necessary</p> <p>An Incident Command Team was created and includes the Tribal Council, Executive Team (Allen Quinney, Executive Director; Linda Katchenago, Tribal Administrator; Brian McDonald, Chief Information Officer; Amanda Stevens, Chief Financial Officer, and Michael Bonakdar, Casino General Manager), and others with Molly Welch being appointed Chief Incident Command Officer. Information will be released as available and necessary as it relates to the Stockbridge-Munsee Community (SMC).</p>
2.	<p><u>Facilities closed or to be closed to the Public:</u></p> <p>The following Tribal Entities has been closed to the public, except for essential operation staff:</p> <ul style="list-style-type: none">• The Arvid E. Miller Library-Museum: Effective Immediately• The Ella Besaw Center: Effective Immediately• The Eunice Stick Gathering Place: Effective Immediately
3.	<p><u>Department Operations:</u></p> <ul style="list-style-type: none">• The Eunice Stick Gathering Place will provide meals to program participants. Elders can call: 715-793-4336<ul style="list-style-type: none">• Home delivered meals will continue uninterrupted.• Elders who are aware of the closure should remain in their vehicles and staff will deliver take-out meals to them.• Elders who are unaware of closure may pick up take-out meal at meal site door.



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•Staff shall inform elder of closure and advise that future meals will be delivered to their vehicles.

- **The MFC Center** will provide “**After School Program**” activities to program participants and other residential children who have used the center after school. (This will be subject to change March 18, 2020 due to statewide school closure mandate). For Lunch Pickup: Information 715-793-4080 beginning March 19, 2020
- **The Stockbridge-Munsee Health and Wellness Center will be open to provide services.**

The clinic wants to keep you updated about what we are doing to respond to the Coronavirus Pandemic. We have four major goals as we respond to the spread of virus and threats to the Mohican Nation:

1. To do everything possible to stop the spread of the virus.
2. To test those at greatest risk of getting very sick from the virus.
3. To continue to provide other medical needs as safely as possible.
4. To provide accurate information about the virus.

To accomplish these goals, we are changing many of the basic ways the clinic operates:

- People NOT being together indoors is THE MOST IMPORTANT WAY TO STOP SPREAD. If you are NOT sick, don't come to the clinic.
- If you have an appointment, please call the triage line the day before at 715-793-5087 for additional information.
 - Patients who are coughing will put on a mask when they enter.
 - All patients entering the building will use hand sanitizer upon entry.
 - Patients identified with concerning symptoms will be routed to isolated rooms and will not walk through the rest of the building.
 - We will not see patients for regular check-ups, routine physical exams, dental cleanings, or chiropractic visits. If it is an appointment you would usually make when you feel fine, it will be postponed. This is to keep YOU



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	<p>safe. Adult vaccinations and vaccinations for anyone greater than 6 months old will be postponed.</p> <ul style="list-style-type: none">• The clinic has additional staff to do more cleaning and disinfecting. Some clinic staff will also be assigned to help clean. <p><u>Pharmacy</u></p> <ul style="list-style-type: none">• Patients who only need to pick up medications should call pharmacy at 715-793-5027.• Call ahead of time, prescriptions will be delivered to your car in our parking lot so you do not have to come into the clinic. We will need to take a picture of your ID for controlled medications.• When possible, pharmacy will dispense 90 days of medications. This cannot apply to controlled substances. We are working to start a home medication delivery system but may take some days to implement. <p><u>Dental</u></p> <ul style="list-style-type: none">• Patients who need an urgent dental exam should call dental at 715-793-5019. We may use a separate entrance for the exam. <p><u>Behavior Health</u></p> <ul style="list-style-type: none">• For urgent needs, or if you have a scheduled appointment, please call Behavior Health registration at 715-793-3000.• Behavior Health will be conduct counseling sessions telephone. <p><u>PRC</u></p> <ul style="list-style-type: none">• If you need to deliver paperwork for Purchase Referred Care, MAIL the paperwork, do not come in the clinic. Address the envelope to PRC SMHWC, PO BOX 86 Bowler WI, 54416.• For all referral visits please call Kasha at 715-793-5011, Ronnie at 715-793-5010, or Ally at 715-793-3015. We can approve and fax referrals to outside vendors. <ul style="list-style-type: none">• Every day the spread of the virus changes and we are making changes quickly. These changes may not seem to make sense at
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first. These changes may cause frustration. Please know that all the changes are to keep our community safe.

- Patients with other acute medical problems such as injuries, heart problems, or breathing problems will continue to be evaluated. Call the triage line at 715-793-5087 or 715-793-5088. It is better for acute problems to be evaluated at the clinic instead of going to an Emergency Room.

To Evaluate Patients with concerning symptoms:

- If you have concerns, call the triage line at 715-793-5087 or 715-793-5088. Do not come to the clinic without calling. If calls become overwhelming, we will need to take steps to create special phone numbers.
- Patients with concerning symptoms will be directed to wait in their car until they can be escorted through a separate entrance closest to the appropriate exam room. Parking space will be available by these entrances.
- We have limited ability to test for coronavirus. For this reason, we can only test those patients with the greatest risk of infection or risk of severe illness if infected. We will work with outside sources to increase our capacity.
- If you are evaluated, you will be sent to a hospital if you are severely ill. If you are not severely ill, you will be sent home and you will be on ISOLATION which means you cannot leave home until you are recovered or your test turns out negative. Test results will not be available immediately.
- The clinic has limited supplies of personal protective equipment which means we cannot share this equipment with patients. Our staff need the equipment to protect everyone.

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North Star Mohican Casino Resort are of top priority. We are monitoring all developments in respect to both current and new illnesses and are committed to stay up to date by continuing to monitor the guidance and resources provided by the Centers for Disease Control (CDC) and World Health Organization (WHO). Please refer to <https://www.cdc.gov/> and <https://www.who.int/> for more information.



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As we continue to monitor potential impacts, we have taken additional preventative steps to help ensure the well-being of all visitors on our property.

Steps we have taken include but are not limited to:

- Increasing number of hand sanitizing stations throughout the property including all entry and exit ways.
- We spend hundreds of hours cleaning our property daily and have increased efforts for overnight sanitization and cleaning of our property.
- Increased rate of cleaning frequently touched surfaces throughout the entire property each shift including door handles, push bars, push plates, handrails, elevator control buttons, desk and table surfaces, dispensing units, gaming devices, beverage stations, rooms, furniture, and much more.
- Installed additional educational signage on preventative measures individuals can take to prevent or lessen illness in the workplace, home, and public spaces.
- Communicated with our valued team members regarding the important steps to take to reduce the likelihood of infection.

In addition to our current efforts to provide a clean and safe facility, we highly encourage our guests and employees to take preventative actions including:

- Avoiding close contact with people who are sick
- Avoiding touching your eyes, nose, and mouth with unwashed hands
- Washing your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are unavailable
- Following updates and instructions recommended by the CDC/WHO

View our website for updates

- **Food Distribution** will continue to provide services.
- **Medical Transport** will continue to provide transportation services; however, staff will work with the clients to determine if some appoints can be deferred to later. (**Ongoing Assessment to high risk areas**)
- **All Departments**
Employees Best Practices wash your hands often with soap and warm water for at least 20 seconds. Do not touch your face.



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Regularly clean and disinfect frequently touched objects and surfaces using household cleaning supplies.

- In 2019, the Tribal Council adopted an Occupational Health policy (available at <https://www.mohican.com/occupational-health/>) to help control and prevent the spread communicable disease and contagious conditions in a way that protects public health, individual rights, and ensures a safe workplace.

"*Promptly notify your supervisor and/or the Tribe's Occupational Health Department if diagnosed with a communicable disease and/or contagious condition that can be transmitted in an ordinary work setting (this would include the coronavirus).

- *Notify Occupational Health immediately if you learn a staff member, volunteer, customer or visitor to the at the workplace is diagnosed with a communicable disease or contagious condition.
- *The Tribe uses work restrictions to limit work when a person is infectious and/or considered a threat to health or safety. Work restrictions will vary due to the nature of a person's job or work setting. Some employees will not be able to work until cleared. Other employees may be allowed to work from home.
- Any person absent due to a communicable disease or contagious condition must be deemed free of the disease or condition and/or non-transmissible to others before returning to work. A health care provider's release for return to work must be presented to be able to return to work."

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4.	<p><u>Restriction to Tribal Facilities:</u></p> <p>Effective immediately all public access to facilities will be limited to official business. Each facility will be designated one entrance area. Visitors will be required to sign-in and whom they are seeing.</p> <p>As part of our SMC COVID-19 preventative management plan for keeping our community healthy and safe, Effective March 17, 2020</p> <ul style="list-style-type: none"> • We require only scheduled visits from employees, vendors, business partners and the general public • Visitors must access the building via receptionist area and sign in including who they are seeing and all recent travel activity beyond a 60-mile radius • Scheduled visitors must Self Disinfect prior to the meeting by, preferably, washing hands thoroughly • We reserve the right to refuse entry or ask people to leave the building if they appear sick or refuse to cooperate
5.	<p><u>Cancelations Effective:</u></p> <ul style="list-style-type: none"> • All Tribally Sponsored Public Events Hosted by Tribal Departments are cancelled immediately. • All Committee, Board and Commission Meeting are cancelled immediately. • All Concerts and Shows at the Mohican North Star Casino are cancelled immediately. • Electa Quinney Head Start program will close March 18th and resume on April 6th. This means that starting on March 18th, Activities (child activities and parent involvement) will be available for pick up Monday-Thursday for families to do at home along with a brown bag snack. Also, the Center will undergo vigorous cleaning while it is closed. • All non-essential work-related Travel canceled effective immediately. • The Mohican Family Center's RVA, fitness and recreational activities are cancelled.
6.	<p><u>Departmental Meetings:</u></p> <p>All manner of departmental meetings where individuals from the outside of the Community should be conducted via conference call or Skype/video conferencing.</p>



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<p>7.</p>	<p><u>Work Accommodations:</u> Work accommodations due to the K-12 school closure and for employees who are 60+ or have underlying health conditions and compromised immune system Phase 1 Beginning March 17, 2020</p> <p>All requests for work accommodation will be made through Human Resources melissa.penass@mohican-nsn.gov (715)793-4376 lisa.blom@northsatrcasinoresort.com (715)787-3110 Extension 1698</p> <p>*Additional options are in process/call in if you meet criteria and need accommodation prior to March 17, 2020</p>
<p>8.</p>	<p>Centralized Communication</p> <p>COVID19 questions or concerns or requests for emailed updates covid19@mohican-nsn.gov</p> <p>(800) XXX-XXXX (715) 793-4389 M-F 8:00 am- 4:30 pm</p> <p>The following links are additional resources.</p> <ol style="list-style-type: none"> 1. CDC: https://tools.cdc.gov/medialibrary/index.aspx#/microsite/id/40323 2. EPA: http://www.epa.gov/sites/production/files/2020-03/documents/sars-cov-2-list_03-03-2020.pdf
<p>9.</p>	<p><u>Volunteers</u> Please reach out to Front Desk Natalee Pecore (715) 793-4111</p>