



JOB DESCRIPTION

POSITION: Grounds Keeper
Seasonal (Dates To Be Determined)
WAGE: \$13.00 per hour

POSTING DATE: 07.31.2020
CLOSING DATE: Until Filled

Full-Time + Shift Differential

Reports Directly To: Facilities Manager
Location: Resort Division

Every employee of North Star Mohican Casino Resort is expected present themselves in a professional manner to our customers as well as other departments. North Star Mohican Casino resort strives to provide a positive team environment where everyone contributes.

GENERAL RESPONSIBILITIES:

Responsible for maintaining the gardens, driveways and other landscaping elements of North Star Mohican Casino Resort and outlying area.

STANDARD QUALIFICATIONS:

All employees of North Star Mohican Casino Resort must meet the following qualifications.

1. Must submit to court records search/background review.
2. Must maintain an acceptable departmental record.
3. Must submit to and pass a pre-employment drug screening and health screening.
4. Must be able to work weekends, nights and holidays.
5. Must be at least 18 years of age.

EDUCATIONAL REQUIREMENTS:

1. High School Diploma or GED is preferred. High School Diploma or GED is required if you are 19 years old and under.

STANDARD DUTIES:

1. Must attend all training provided by North Star Mohican Casino Resort.
2. Must adhere to all established rules, regulations, procedures, and policies of North Star Mohican Casino Resort and the Maintenance Department.
3. Must participate in employee random drug testing program.
4. Must be able to work with a variety of people with diverse personalities.
5. Must attend all meetings, as assigned.
6. Must wear the approved departmental uniform.
7. Must be reliable and prompt when reporting to work.
8. Must adhere to all established rules, regulations, procedures and policies of North Star Mohican Casino Resort and the Maintenance Department.
9. Must adhere to the Casino's Drug and Alcohol-Free Workplace Policy during employment.
10. Must maintain compliance with all workplace policies, procedures, ordinances, laws and other communicated expectations, including and not limited to: Employment Handbook, Gaming Ordinance, State Gaming Compact, Minimum Internal Controls, Department Procedures, memos and other communications from supervisory or regulatory personnel.

11. The above-mentioned duties and responsibilities are **NOT** an all-inclusive list, but rather a general representation of the duties and responsibilities associated with this position. The duties and responsibilities will be subject to change based upon organizational needs and/or deemed necessary by the department manager.
12. All other assigned duties.

QUALIFICATIONS:

1. North Star Mohican Casino Resort is looking for a courteous and friendly individual.
2. Previous grounds keeping experience is preferred.
3. Must be able to operate the following equipment: motor vehicle with plow/sweeper, chainsaw, lawn/garden equipment and other motorized equipment periodically.
4. Must be able to read and understand labels and Material Safety Data Sheet.
5. Must possess and maintain a valid WI driver's license. Must meet eligibility guidelines set by Mohican Nation Insurance.

DUTIES:

1. Keep all grass trimmed and weeds cut back from designated areas.
2. Keep all walkways and entryways free of stone, gravel and other debris, including snow and ice during the winter months.
3. Plant, maintain and replenish outdoor plants, flowers, planters and vases as needed; keep brush and overgrowth from occurring.
4. Record and report any unusual or hazardous conditions of any outdoor property to the Facilities Manager.
5. Make recommendations to management relating to ground improvements, repairs, equipment needs, etc.
6. Communicate with landscapers and supervisors.
7. Change marquee signs per request of marketing department.
8. Develop/maintain an inventory list of equipment and maintenance repair list. Schedule routine maintenance of all equipment.

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:

1. Constant hand movements (repetitive motions: grasping, holding, use of finger dexterity). Required use of hands to handle or feel objects, tools, or controls; and reach with hands and arms.
2. Constant walking and standing which may include kneeling, crouching and bending.
3. Occasional climbing of stairs/ladders. Frequent lifting and/or moving up to sixty (60) pounds.
4. Must be able to work in varied and extreme temperatures (outside of facility) which includes in direct sunlight for extended periods of time.
5. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision and depth perception and the ability to adjust and focus; with the aid of prescription glasses/contacts, if needed.
6. Work is generally performed outdoors or in a workshop; and occasionally in a casino setting. All mentioned areas have a higher than normal noise level and where cigarette smoke is prevalent.
7. Work environment is **NOT** smoke, noise, or dust free.

SUBMIT APPLICATION TO:

Human Resource Department
North Star Mohican Casino Resort
W12180 County Road A
Bowler, WI 54416 or Email completed application to: jobs@northstarcasinoresort.com
Or Fax completed application to (715)787-4113

THE STOCKBRIDGE-MUNSEE COMMUNITY OPERATES AS AN EQUAL OPPORTUNITY EMPLOYER, EXCEPT INDIAN PREFERENCE IS GIVEN IN ACCORDANCE WITH THE TRIBAL EMPLOYMENT PREFERENCE ORDINANCE.

WE ARE A DRUG FREE EMPLOYER. CANDIDATES MUST PASS A DRUG SCREEN & REMAIN DRUG FREE

Although an interview may be granted, this does not determine that the candidate fully meets the qualifications until it is determined by the interview team.

