

**POSITION:** Promotions Host  
**WAGE:** \$15.00 per hour  
**Full-Time + Shift Differential**  
**Employees can earn up to \$17.25 per hour**  
**Location:** Gaming Division

**POSTING DATE:** June 17, 2022  
**CLOSING DATE:** June 24, 2022  
**Reports Directly To:** Promotions Manager

**Candidates hired may be eligible for up to a \$500 hiring bonus.**

**Every employee of North Star Mohican Casino Resort is expected present themselves in a professional manner to our customers as well as other departments. North Star Mohican Casino Resort strives to provide a positive team environment where everyone contributes.**

**GENERAL RESPONSIBILITIES:**

Responsible for assisting with various promotional activities including the gifting program and assisting at various promotional and marketing events both on and off property.

**STANDARD QUALIFICATIONS:**

1. Must be able to obtain and maintain a Mohican Nation Gaming License.
2. Must submit to a Criminal Investigation Background Check (CIB).
3. Must submit to and pass a pre-employment drug screening and health screening.
4. Must be flexible with schedule to work all shifts, weekends, and holidays.
5. Must be able to work with a variety of people with diverse personalities.
6. Must have a positive attitude and provide a teamwork structure within the department.
7. Must be willing to enhance self-development and be willing to adapt to change.
8. Must be willing to attend all applicable training.
9. Must have demonstrated ability to maintain a satisfactory working record in any prior and/or current employment.
10. Must be eligible for coverage under the employer's liability insurance.
11. Must be at least 18 years of age.
12. Must be COVID 19 fully vaccinated and remain up to date with doses.

**EDUCATIONAL REQUIREMENTS:**

1. High School Diploma or GED is required.

**DUTIES:**

1. Must execute the duties of the gifting program including preparing for distribution, opening boxes, stacking, sorting, distribution, disposing of product waste, cleaning area of waste, etc.
2. Must coordinate with other staff and departments to facilitate a smooth distribution of product on a weekly basis.
3. Required to use lifting and moving equipment such as pallet jacks, carts, dollies, etc.
4. Accesses player tracking system to redeem gifting program award and make updates as necessary.

5. Resolves guest inquiries and requests as it pertains to the gifting program.
6. Count and stock merchandise and prepare for distribution on a weekly basis and as needed.
7. Count and pack return orders in an orderly manner and close and wrap cartons, so they are prepared for shipping.
8. Will be required to attend and assist at high volume promotional, marketing and VIP events both on and off property such as: concerts, golf outings, trade shows, and other casino sponsored events as directed.
9. Required to perform promotions drawings, record promotional payouts.
10. Responsible for Coat Check duties as needed.
11. Will represent casino at events as well as set up and take down of any advertising/promotional displays and products used for such events.
12. Interact with guests and facilitate activities at events to ensure a positive guest experience.
13. Must attend all training provided by North Star Mohican Casino Resort.
14. Must attend all meetings, as assigned.
15. Must dress appropriately and professionally for each event.
16. Must maintain compliance with all workplace policies, procedures, ordinances, laws, and other communicated expectations, including but not limited to: Employment Manual, gaming Ordinance, State Gaming Compact, Minimum Internal Controls, Department Procedures, memos and other communication from supervisory or regulatory personnel.
17. Must adhere to all tribal laws such as Chapter 25-Gaming Ordinance, Employee Rights Ordinance, and other applicable laws as well as the casino employee manual policies and procedures.
18. The above duties and responsibilities are not an all-inclusive list but rather a general representation of the duties and responsibilities associated with this position. The duties and responsibilities will be subject to change based on organizational needs and/or deemed necessary by the supervisor.

#### **QUALIFICATIONS:**

1. Must be a motivated self-starter who is able to lead others while handling multiple projects and tight deadline demands.
2. Previous gaming industry experience preferred.
3. Previous database experience preferred.
4. Ability to work effectively with various levels of staff.
5. Previous warehouse experience preferred.
6. Must have above average written, oral communication and presentation skills.
7. Must possess a valid Wisconsin driver's license, be willing to travel and have insured transportation. Must meet the insurability guidelines of Mohican Nation Insurance.
8. Must agree to the concept of teamwork.
9. Must have demonstrated ability to maintain satisfactory working record in any prior or current employment.
10. Must pass a pre-employment drug screening. Must adhere to the Tribe's Drug and Alcohol-Free Workplace Policy during employment.

#### **PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:**

1. Frequently sit and stand; use hands/arms and fingers.
2. Occasionally stoop, kneel, crouch, and lift and/or move up to forty-(40) pounds.
3. Evening and/or weekend is required. Extended hours and irregular shifts may be required.
4. Work environment requires excellent personal hygiene due to working near others and in an enclosed area.

5. Work is generally performed in a casino setting with a higher noise level and where cigarette smoke is prevalent.
6. Work environment is NOT smoke, noise, or dust free.

SUBMIT APPLICATION TO:

Human Resource Department  
North Star Mohican Casino Resort  
W12180 County Road A  
Bowler, WI 54416, or Email completed application to [jobs@northstsarcasinoresort.com](mailto:jobs@northstsarcasinoresort.com)  
Or Fax completed application to (715)253-2432

**THE STOCKBRIDGE-MUNSEE COMMUNITY OPERATES AS AN EQUAL OPPORTUNITY EMPLOYER EXCEPT INDIAN PREFERENCE IS GIVEN IN ACCORDANCE WITH THE TRIBAL EMPLOYMENT PREFERENCE ORDINANCE.**

**WE ARE A DRUG FREE EMPLOYER. CANDIDATES MUST PASS A DRUG SCREEN & REMAIN DRUG- FREE.** Although an interview may be granted, this does not determine that the candidate fully meets the qualifications until it is determined by the interview team.